

Date : **20.12.2024**

**TERMS AND CONDITIONS:**

1. On board vessel (FOB- Free On board Price) Delivery required at: Hughes Dry-dock, Mumbai /MbPT / PNV Anchorage / ONGC Nhava **within 07 days**.
2. Quote PER UNIT REALISTIC rate strictly as per UNIT OF MEASUREMENT mentioned in RFX & No offer/condition will be entertained. **(Rate must be inclusive of all expenses viz. Port/Custom/Delivery charges (Free On board Price) Unit price TO BE MENTIONED.** To include cost of certificates if any. Please check attachment for more product details & description.
3. **GST rate & HSN codes for individual items to be mentioned in bidder's remarks.** Any other charges such as P&F, Delivery charges to be clearly included in basic price. **All participating Vendors/Bidders are requested to quote Base Price excluding tax as the final Price.** (Tax will be considered as exclusive by default if it is not mentioned in bidder's remarks).
4. Mention of any cost as "EXTRA", "TBA" "AT ACTUALS" etc. is not at all acceptable and quote is liable to get rejected.
5. **All participating Vendors/Bidders should quote for all the items in the tender.** Any item unquoted or quoted "regret", the quotation is liable to get rejected. Hence, it is requested that all participating Vendors/Bidders should quote for all the items in the tender.
6. Invoice will be processed only after receipt of clear signed manifest from the vessel at base.
7. It is the responsibility of the supplied Vendors/Bidders to collect the rejected items from vessel / NHAVA / PNV / MbPT / Hughes Dry-dock, Mumbai and replenish at his cost. Invoice will be settled only after correct replenishment of rejected items.
8. It is not possible to technically certify the product catalogue by base team. At the best we will send the same onboard and vessel decision is final and binding.
9. Office delivery is not acceptable, until and unless we specifically request for the same in urgent cases.
10. We reserve the right to split the order and reduce the quantity. If any quote is received mentioning "this quote is for full order and quantity", then quote is liable to get rejected.
11. Tender enquiry to be made only through our website "<https://etender.sci.co.in>". Quotation sent by e-mail, fax, sealed envelope or any other mode is not acceptable.
12. Quotation on "High Sea Sales" is not acceptable.
13. Subject enquiry is for suitable local vendors only and quote has to be in INR.
14. Payment has to be on at least 120 days clear credit terms only subject to getting signed clear manifest from vessel at SCI base. No other payment terms are acceptable. Quote is liable to get rejected.
15. **Quote validity** to be for at least **120 days**.
16. Items required should be of reputed brand and good quality original standard product with relevant certificates where ever applicable. Re-packed, alternative products etc. are not acceptable and quote is liable to get rejected. Substandard or re-packed material/materials or if the same is found to be second hand product, it will be rejected by the vessel; vessel decision is final and binding. Replenishment of rejected product and clear manifest from vessel is must.
17. Lowest (L1) quotation is eligible to process for the order subject to fulfilling the tender terms & conditions.
18. SCI cannot provide C form. No tax component is to be quoted / not acceptable against C form or any type of undertakings / forms. Quote is liable to get rejected.
19. Kindly quote for all the items and for the standard original products with guarantee / warranty certificates wherever applicable. If not we reserve the right to reject the quote.
20. Please quote for the items requested in the enquiry for the quantity as mentioned. Please do not alter/add in the description and / or do not mention "we quote" "our quote is for" etc., else, quote is liable to get rejected.
21. Inadvertently if any item is listed out which is under Rate Contract, kindly inform us immediately.
22. SCI is not under obligation to place the order. We reserve the right to cancel the quote processing and not place the order. The quotes once submitted will be SCI property and the same cannot be returned for any reason.
23. Any Vendor who quotes against this tender is strictly bound to all the terms and conditions of this tender.
24. Any query regarding subject tender please contact: Manoj kumar gupta Tel: 91 22-22772145 e-mail : [manoj.gupta@sci.co.in](mailto:manoj.gupta@sci.co.in), cc : sandip.lakra@sci.co.in, jim.kujur@sci.co.in, Tel: + 91 22-2277-2193/ +91 22 2277 2190.
25. In case a supplier is found wanting in his performance, he may be debarred from participating in tenders floated by the Corporation for a period of next one contract i.e. two years.

26. Debarment of a vendor shall be in accordance with the banning guidelines laid down by the management in this regard.
27. If the supplier becomes bankrupt or becomes otherwise insolvent or undergoes liquidation or loses substantially the technical or financial capability (based on which he was selected for award of PO), at any time, the PO may be terminated, by giving a written notice to the supplier, without compensation to the supplier, provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to corporation.
28. If an amicable settlement is not forthcoming, recourse may be taken to the settlement of disputes through arbitration as per the Arbitration and Conciliation Act 1996.
29. The Ship's Officer(s) shall ensure that the stores directly supplied on board the vessels by the suppliers conform to specifications given in the delivery challans/SAP Purchase Order (PO).
30. Vendor should confirm acceptance of SCI terms & conditions by submitting this copy affixed with their company stamp & authorized signature.
31. Risk purchase clause applicable, in case Vendor/Bidder backs out from supplying material / service after receipt of purchase order.
32. 24. RISK PURCHASE CLAUSE: If at any time during the currency of the contract we find that –
  - (a) The services/STORES are not arranged in time, or
  - (b) The services rendered/STORES SUPPLIED by the Contractor are found unsatisfactory,The Corporation will be at liberty to obtain the services from alternative sources at the risk and cost of the Contractor.

**Last date of Submission of quotation: 02.01.2025 AT 1700 HRS. IST**

Best Regards,  
Jim Kujur (Assistant Manager),

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