

**भारतीयनौवहननिगमलिमिटेड**  
**The Shipping Corporation Of India Ltd.**  
(A GOVERNMENT OF INDIA UNDERTAKING)  
Shipping House, 245 Madam Cama Road, Nariman Point,  
Mumbai-400 021 Phone: 91 22 22026666

FROM: OFFSHORE TECHNICAL DEPARTMENT

DATE : 19.11.2024

**Vessel : SCI PAWAN**

**Tender RFX NO.9000047434 (Supply & Installation of Bridge Toughened Glass)**

**Due date on : 26.11.2024@ 1500 HRS.**

Quotations are invited from prospective vendors who can provide and **fit Bridge Toughened Glass** only. Interested Bidders/owners eligible for the tender may submit their bids through the e-Procurement system (<https://etender.sci.co.in/irj/portal>). **This is a one bid Open tender.** Bidder has to submit Technical Bid as well as Price bid through the e-procurement system. **This is the only mode for submission of tender documents.** Bids submitted through any other mode will be rejected. Please visit digital signature FAQs, Ready Reckoner for bidders, Legal Disclaimer/Privacy Policy, contact us and FAQs sections on <https://etender.sci.co.in/irj/portal> Please read all instructions, terms and conditions before participating in the bid. Please submit quotation at <https://etender.sci.co.in/irj/portal> our quotation at the earliest and positively reaching our office latest by 1500 hrs.on due date cited above.

**A] Technical Terms:**

**1]Machinery Items Technical Specification & Quantity of required Item:**

**Please refer attached Annexure for details**

- 1) Product/ technical data to be supplied with tender.

**2] Essential eligibility Criteria:**

Quotations are invited from prospective vendors who can provide genuine Bridge Toughened Glass only. :

All vendors are required to provide following information (at the time of submitting quotation):

- a) I] providing source of origin & source of supply with name and complete contact details (web address, tel. No. & email) of manufacturer.

Or

- II] The supplier should have a contractual agreement/licensee certificate with valid date. (Certificate without valid date will not be considered).

**3] The bidder's technical offer should convey: -**

- a) Technical quote should clearly mention vessel name, RFX No., due date, manufacture address, contact details etc.
- b) Quotation Validity Period: Validity period of the offer should be clearly mentioned in the bid and shall be valid for at least **90 days** from the Tender due date.
- c) Delivery Time& liquidated damage: Ordered quantity to reach delivery destination at the earliest from firm order date. SCI reserve the right to levy appropriate monetary penalty in case there is undue delay in delivery.
- d) Delivery Place & Terms: The ordered material has to be delivered (as per delivery instruction, owing to the vessel's position) at **onboard SCI PAWAN at MUMBAI ANCHORAGE.**

- e) **Lead-time/Delivery period is within 10 days from the receipt of Purchase Order is Preferred.**
- f) Acceptance of terms and conditions of the tender.
- g) **Safe Receipt of Goods:** Vessel is the end user / receiver of goods. Any discrepancy / complaint such as wrong supply & missing items from the vessel while checking the receipt of goods to be resolved by the vendor. Vendor will be responsible to collect the wrongly supplied items (if any) at their own cost from vessel and re-supply as per requirement without any additional cost to SCI. Also, Vendor will be responsible to supply the missing items at its own cost to vessel. Invoice will not be settled until rejected items /missing quantity issues are resolved and Delivery order is duly certified by the vessel.
- h) **Technical Clarification:** SCI reserves the right to request for further technical clarification from the party. All queries should be replied by vendor within 03 working days. No explanation will be provided for the rejection of the quotation on technical grounds.
- i) **Addendum / Corrigendum:** At any time prior to the last date of submission of tenders, the SCI may ,for any reason whatsoever, change or modify the tender documents by addendum / corrigendum. The addendum / corrigendum so carried out will be placed on the SCI website. (<http://www.shipindia.com/procurement/tenders-floated.aspx>)& on the SCI E-Procurement system Portal (<https://etender.sci.co.in>).All the prospective bidders; who are interested in submitting bid for subject tender are requested to visit the SCI website &SCI E-Procurement system Portal regularly in their own interest. The amendment so carried out will form part of the tender and shall be binding upon the bidders. SCI may at its discretion extend the due date for submission & opening date of tenders to enable the bidders reasonable time to submit the tender after taking into consideration such addendum / corrigendum.
- j) Technical queries, if any should be clarified well in advance before bid submission dead line. Suppliers are requested to send queries (if any) to gyanaranjan.paramguru@sci.co.in(SPO's email id)/chandraket.rai@sci.co.in or call on 022-2277-2191 (SPO's Contact number). Please mention the correct RFX No. for enquiring.

#### **4]Penal and Banning guidelines:**

##### **I. RISK PURCHASE CLAUSE**

If, at any time during the currency of the order, it is observed by the Corporation that,

- (a) Supplied **Glasses** are not provided in time or short supplies have been effected, and/or
- (b)The quality of ordered **Glasses** are found unsatisfactory, and/or
- (c) Supplies do not conform to the specifications indicated in the Purchase Order, and/ or
- (d)The quality / utility of the **Glasses** supplied is found to deteriorate abnormally,

Then, in that event, the Corporation will be at liberty to obtain the material covered under this Purchase order from alternative source(s) at tenderer(s)'s cost and may invoke any other Clause of this tender Document.

##### **II. PENALTY CLAUSE :**

The Corporation reserves the right to take the following actions against the Supplier/vendor, without prejudice to any of its rights, including the right to claim damages, if the vendor:

###### **(a) Involved in wrongful billing**

- (i) To issue a warning letter and recover the excess amount billed

- and / or
- (ii) impose additional penalty of a sum of money to the extent of wrongful billed amount and / or
  - (iii) May even terminate the order and forfeit the Goods.

**(b)Not supplying Glasses as per the issued purchase order specifications**

- (i) Depending on the gravity of the contravention/offence, a warning letter will be issued and / or
- (ii) A monetary penalty will be imposed equal to the order value and will be deducted from bills payable to the vendor.  
and / or
- (iii) The order would be terminated and Payment would be forfeited. Further, Corporation reserves the right to initiate action against the vendor as per banning guidelines of the Corporation.

**III. BANNING GUIDELINES**

The tenderer shall submit the tender along with “Policy and Guidelines for Removal / Suspension / Banning of Entities (Banning Guidelines)”, issued along with the tender document duly signed on all pages as a token of acceptance. All pages of the Banning Guidelines shall be signed by the same signatory who signs the tender document and has the authority on behalf of the C.E.O of the company. The acceptance of Banning Guidelines shall be unconditional and the tenderer must not change any contents of the Banning Guidelines.

The signed Banning Guidelines should be enclosed with the technical offer of the tender only. Tenders received without the signed Banning Guidelines shall be liable to be rejected.

**B]Commercial Terms and Conditions:**

1. Payment Terms: 90 days credit terms. Bids with any other conditional payment terms such as Advance Payment / COD Payment / Payment against Pro-forma Invoice or AWB / Letter of Credit /Bank Guarantee etc. will be rejected.
2. Invoice Documents: Invoices are settled after the receipt of signed invoice, signed and stamped R S & Work completion certificate from Ship staff.
3. Extraneous Cost: Any additional cost after opening the E-Tender quote will not be acceptable.
4. **Tax applicability should be clearly mentioned, if any.**
6. In case of Spares required at any Indian port:
  - A) Quotations by Indian registered vendor in Indian Rupees to include all applicable taxes and levies, P&F, freight charges etc. up to destination port, if known. If taxes, levies, freight etc. are mentioned “extra at actual” or not quoted;SCI reserves the right to load maximum applicable amount.
  - B) Foreign quotes in foreign currency to quote firm C.I.F Air Freight charges up to destination airport/seaport. This should be inclusive of packing, forwarding, local carriage, insurance, airfreight/ sea freight charges up to destination airport/seaport.

For duty exempt vessels at Indian coast, following estimated figures shall be loaded to foreign offers in foreign currency only (not applicable to quotes in INR) while comparing foreign & local quotations.

i) Custom Duty	:	NIL
ii) IGST	:	18% on CIF cost in INR
iii) Clearing, warehouse & delivery charges	:	INR
iv) If, the shipment is 100Kgs or more, Additional bonding / ex bonding charges	:	INR
v) Additional local taxes & other charges	:	AS APPLICABLE

C) Quotations on “HIGH SEA SALES” basis is NOT acceptable and will be rejected. SCI does not issue any exemption certificates in the name of the third party. U.T Bond is applicable to SCI only and shipment has to be booked in the name of “The Shipping Corporation of India Ltd., Master (vessel’s name)” and Shipper name should be whoever gets the order. Any request for shipper name other than to which we have placed the order will not be entertained. U.T Bond is not applicable to INR quotations by Indian parties.

**C]General guidelines for SCI’s e- tender**

1. The bid should be submitted before the due date and time fixed for the receipt of e-bids as set forth in the e-tender.
2. Vendors willing to take part in the process of e-tender are required to obtain Digital Signature Certificate (DSC) from any of the authorized ‘Certifying Authorities’ (CA) under Controller of Certifying Authorities (CCA), Department of Electronics & Information Technology (DEIT), Govt. of India. (viz. NIC, n-Code Solution, Safescrypt, e-Mudhra Consumer Services Ltd, MTNL, IDRBT) or as notified by the CA /Finance Department from time to time. DSC is given as a USB e-Token. After obtaining the Class 3 B Digital Signature Certificate (DSC) from any of the above CA, they are required to register the fact of possessing the DSC through the registration system available in the above mentioned website/s. A list of such licensed CAs’ is also available in the CCA website <http://www.cca.gov.in/cca/>
3. a) If you are registered vendor with SCI under SAP Master Data Management;
  - i) Login ID is V0000 followed by SIX digit vendor code e.g. If your SCI Vendor Code is 100800, Login ID will be V0000100800;
  - ii) Password has already been sent to you through automated system. If you have forgotten the password; click on “Forget Your Password” button in the Home Page.

b) If you are not registered vendor with SCI;

  - i) Suppliers are requested to login SCI e-tendering portal viz. <https://etender.sci.co.in/irj/portal> and Click on “New registration” button in the E-tender portal Home Page.
4. Bids will be evaluated based on the technical terms & conditions. Price offers of the bidders not fulfilling the technical requirement shall not be considered. Lowest Price quoted vendor will get the order subject to fulfilling the Tender terms and conditions. SCI reserve the right to load the highest price while comparing the quotations where ever any item is left unquoted.
5. The offers should strictly conform to the tendered Purchase requisition/Indent uploaded in the website.

6. In-case of any difficulty in accessing the e-tendering module, vendor may contact SCI SRM HELPDESK : Tel: +9122772343/2363 & Email id: [srm.helpdesk@sci.co.in](mailto:srm.helpdesk@sci.co.in)
7. SCI reserves the right to cancel/ reduce quantity of any item of this RFQ while placing the final purchase order.
8. The bidder's digital signature on the E-tender documents shall be considered as their confirmation that they have read and accepted the terms and conditions.
9. At any time prior to the last date for submission of tenders, the SCI may for any reason whatsoever change or modify the tender documents by addendum/ corrigendum. The addendum / corrigendum so carried out will be placed on the website. All the prospective bidder / vendor who are interested in submitting bid for subject tender are requested to visit the website regularly in their own interest. The amendment so carried out will form part of the tender and shall be binding upon the bidders. SCI may at its discretion extend the last date for submission of tenders to enable the bidders reasonable time to submit the tender after taking into consideration such addendum / corrigendum.