

Ref: P&A/M&S/SH fountain/2024/2

Dated: 29.08.2024

Subject: Quotation for supply, installation, testing and commissioning of glass waterfall fountain at Shipping House, Mumbai 400021.

Dear Sir/ Madame,

1.0 DEFINATION:

- i) The terms “CORPORATION” or “SCI” wherever used shall mean “The Shipping Corporation of India Ltd.”
- ii) The term “BIDDER” shall mean and include the person, firm or a body corporate which is submitting its quotation.
- iii) The term “CONTRACTOR” shall mean and include the person, firm or body corporate with whom the contract has been placed including their heirs, executors, administrators, successors and their permitted assigns, as the case may be.

2.0 Sealed quotations are invited from the experienced and reputed firms and having their Office in Mumbai Metropolitan Region. The bidder should have a relevant experience in supply and installation of similar fountains in commercial buildings.

3.0 Quotations should be strictly on the basis of “ALL INCLUSIVE RATES” excluding GST in respect of items indicated in the quotation.

4.0 SUBMISSION OF SEALED QUOTATION:

- a) The quotation document can be downloaded from SCI website https://www.shipindia.com/frontcontroller/tenders_float and Government website <https://eprocure.gov.in/eprocure/app>. The quotation document should be submitted in toto and without any modification. The sealed quotation completed and signed should be sent by registered post/ courier/ hand delivery in a sealed cover superscribed “Quotation for supply, installation, testing and commissioning of glass waterfall fountain at Shipping House, Mumbai 400021”, addressed to,

The DGM (AES&C),
The Shipping Corporation of India Ltd,
Shipping House, 18th floor,
245, Madame Cama Road,
Nariman Point,
MUMBAI-400 021

b) **Due Date:**

Sealed quotation duly signed and stamped on each page should reach to this office latest by **1700 hrs. on 09.09.2024** at the above address. However, if it is not convenient for the bidder to visit Corporation's office, then the bidder may send the quotation by post/ courier service at the above-mentioned address so as to reach on or before the due date and time.

Quotations received after the due date and time will not be accepted and the decision of the Corporation in this regard shall be final and binding.

- c) Sealed quotations will be accepted in person/ by Post/ by Courier. However same will not be accepted by e-mail/ fax.

5.0 **PERIOD OF WORK CONTRACT:**

The work as specified in the quotation must be completed within 30 days in all respect from the date of issue of work order.

6.0 **RATES:**

- a) Quotation should be on "All Inclusive Rates Basis". Rates should include handling charges, delivery charges, insurance, civil work water proofing, decorative work & other incidental charges (if any). However, bidder is required to quote taxes, as applicable, separately in the column provided in the Price Offer Form.
- b) Bidders are requested to indicate their best rates in the very first instance since further negotiations after opening price offers is entirely at the discretion of the Corporation and may or may not take place.
- c) Bidders are advised to exercise greatest care in entering the rates. No excuse that mistakes have been made or requests for rates to be corrected will be entertained after the quotations are opened. All corrections, if any, should be initialed by the person signing the quotation form before submission, failing which the rates for such items may not be considered.
- d) Bidders may visit our office for site inspection prior submission of the sealed quotation to fully understand scope of work at their own cost. No excuses will be entertained after award of work order.
- e) The contract will be awarded to L1 bidder only.
- f) The Grand Total mentioned in Price Offer will be used as basis for award of contract. However, the payment will be done on actual basis.

7.0 **TAX CLAUSE AS PER GOODS & SERVICES TAX (GST):**

7.1 **Registration & GST Rate:**

- a) Bidder should indicate GSTIN No. (Copy of GST registration to be enclosed) and PAN No. (copy of PAN to be enclosed)

- b) Quotation will be considered/ accepted, if & only if the vendor has a valid GST Registration No.
- c) Central Tax/ State Tax/ Integrated Tax Union Territory tax to be quoted as extra in %
- d) Bidder to ensure correct applicability of Central Tax/ State Tax/ Integrated tax/ Union Territory tax based on the Inter/ Intra state movement Supply of goods and provision services or both.

7.2 Invoice and payment:

- a) The tax invoice for supply of Goods & Services should be raised as per the provision of GST Act & Rules and must compulsorily mention the following:
 - i) SCI GSTIN: as below
 - ii) HSN code or Service Accounting Code for supply of goods or services.
 - iii) Name & address of supplier
 - iv) GSTIN of Supplier
 - v) Consecutive Serial number & date of issue
 - vi) Description of goods or services
 - vii) Total value of supply
 - viii) Taxable value of supply
 - ix) Tax rate- Central Tax & State Tax or Integrated tax, Cess
 - x) Amount of Tax charged
 - xi) Place of Supply
 - xii) Address of delivery if different from place of supply
 - xiii) Signature of authorized signatory
- b) Reimbursement of GST to the vendor is contingent upon complying with the following condition by the service provider:
 - i) Uploading the onward GST Return (GSTR-1) in GSTN Network portal within the statutory time period.
 - ii) Discharging the GST tax liability to the Government
 - iii) Submission of Tax Invoice to CORPORATION
 - iv) Availment of Input Tax Credit by CORPORATION

7.3 Input Tax Credit:

- a) In case GST credit is delayed/ denied to Corporation, due to non/ delayed receipt of goods and/ or services and/ or tax invoice or expiry of timeline prescribed in GST Law for availing such ITC, or any other reason not attributable to CORPORATION, GST amount shall be recoverable from vendor along with interest & penalty levied/ leviable.
- b) In case vendor delays declaring such invoice in his return and GST credit availed by CORPORATION is denied or reversed subsequently as per GST law, GST amount paid by CORPORATION towards such ITC reversal as per GST law shall be recoverable from vendor/ contractor along with interest & penalty levied/ leviable on CORPORATION.
- c) In case of discrepancy in the data uploaded by supplier in the GSTN portal or in case of any incomplete work/ service, then CORPORATION will not be able to avail the tax credit and will notify the supplier of the same. Supplier has to rectify the data

discrepancy in the GSTN portal or issue credit note (details to be uploaded in GSTN portal).

- d) For any such delay in availing of tax credit for reasons attributable to vendor (as mentioned above), interest as per the GST Act & Rules, along with penalty, if any will be deducted for the delayed period i.e. from the month of receipt till the month tax credit is availed, from the running bills.

7.4 Penalty for Non-compliance of GST Act:

- a) Penalty amount so determined along with GST if applicable thereon shall be recovered from the contractor.

7.5 Other Provisions:

- a) Any reduction in rate of Tax on any supply of goods or services or the benefit of input tax credit shall be passed on to the recipient by way of commensurate reduction in prices.
- b) The agency should quote the applicable taxes and duties in the technical bid (part-I) as well as in price bid (part-II).
- c) All the terms & conditions of the contract with respect to taxes & duties are subject to the new taxation laws introduced from time to time (e.g. GST). The terms & conditions will be modified in accordance with the provisions of new laws (e.g. GST).
- d) The prices quoted above must be inclusive of all taxes and duties and exclusive of GST, which will be payable extra as per applicable rules and subject to submission of documentary evidence.

8.0 BILLING:

The contractor shall submit two sets of bills, complete in all respects supported by the certificates issued by the Corporation's authorised officials and accompanied by SAP Purchase Order (P.O.), issued by the concerned users and other relevant documents to the CBRC, Corporation's Head Office at Mumbai.

The tax invoices should invariably contain the requisite particulars including:

- i) Name, Address and the Registration Number (under the relevant Tax Laws & Tax Rules) of the supplier (Contractor)
- ii) Name, Address and the Registration Number (under the relevant Tax laws & Tax Rules) of the CORPORATION.
- iii) Description, Classification and Value of taxable service/ goods and the amount of applicable tax
- iv) Description of HSN (Harmonized System of Nomenclature)/ SAC (Service Account Code) for Goods/Services under applicable tax laws.

The Payment shall be made within 30 (Thirty) days from the date of receipt of invoice complete in all respects and including work completion report.

Any dispute regarding payment must be raised within 90 days from the date of settlement of relevant bills, failing which the same will not be entertained.

Micro and Small Enterprises (MSEs) registered with bodies specified by the Ministry of Micro, Small and Medium Enterprises shall be entitled for all the benefits and preferences as per Government of India directives.

9.0 SECURITY DEPOSIT:

- 9.1 The successful bidder will have to deposit a Security Deposit which will be equivalent to 5% of the value of work order towards satisfactory performance of the work, in the form of demand draft drawn in favor of "The Shipping Corporation of India Ltd." payable at Mumbai, or electronic transfer. The bank details of SCI, for electronic remittance are as follows:

Beneficiary Name:	THE SHIPPING CORPORATION OF INDIA LTD
Bank Name:	INDIAN BANK
Bank Branch:	NARIMAN POINT
Bank Address:	MITTAL TOWERS GROUND FLOOR, 210, NARIMAN POINT, MUMBAI, MAHARASHTRA PIN 400021
Account No:	416197198
IFSC Code:	IDIB000N052

- 9.2 In case of termination of the work order for any reason as per Clause Nos. 10 the Security Deposit shall stand forfeited, either wholly or partly and the bidder(s) shall have no claim whatsoever against the Corporation in consequence of such termination of the work order.
- 9.3 In the event the bidder(s) gives up the work before completion, for whatsoever reason, the Security Deposit shall stand forfeited.
- 9.4 No interest shall be payable on the Security Deposit.
- 9.5 The Corporation shall also be entitled to make recoveries from the bidder's bills, Security Deposit or from any other amount due to him, against any over payment made to him due to inadvertence, error, collusion, misconstruction or misstatement.
- 9.6 The Security Deposit paid by the bidder towards satisfactory performance of the work shall subject to necessary deductions, if any, be refunded to him after successful completion of the defect liability period.

10.0 INDEMNITY:

The Contractor shall defend, indemnify and hold the Corporation harmless from any liability or penalty, which may be imposed by the Central, State or Local Authorities by reason of any violation by the Contractor/ his employees of such Laws, Regulations or requirements, and also from all claims, suits arising out of or by reason of the work provided by this contract, including any liability that may arise out of accident, whether by employees of the contractor or by third party.

The contractor will indemnify the Corporation, in the event of any mishap happens during the aforesaid activity, the Corporation shall not be held responsible for any such mishap arising out of negligence of the contractor or his workers.

The contractor shall abide by and comply with all local, National laws in connection with working on heights of high rise commercial/ residential buildings. The Corporation shall not be responsible for any breach of law, if any, by the contractor.

While carrying out the work, if there is any damage in the property of the Corporation due to negligence of the contract workers, it is the sole responsibility of the contractor to replace the damaged property with new one.

11.0 SAFETY PRECAUTIONS:

In order to ensure safe working practices/ safety of the workers involved in the work, the Contractor must depute skilled technician/ engineer/ controller only. It is the sole responsibility of the contractor to take all safety precautions to avoid any untoward accident and the contractor by accepting the work order (if awarded), will indemnify the Corporation, in the event of any mishap happens during the aforesaid activities covered under this work, the Corporation shall not be held responsible for any such mishap arising out of negligence of the contractor or his workers.

The Corporation reserves the right to reject all/any of the quotations, and the decision of the Corporation in this regard shall be final and binding.

12.0 SITE INSPECTION:

Site Inspection is basically to assess/ familiarize with the work being carried out. Bidders may visit site between 1100 to 1700 hrs on SCI's working days with prior intimation.

Bidders may visit our office for site inspection prior submission of the sealed quotation to fully understand scope of work at their own cost. No excuses will be entertained after award of work order.

13.0 SCOPE OF WORK:



- The above image is only for reference. Bidder is required to submit their elevation design with Quotation

- 13.1 The contractor is required to design, supply & installation entire fountain system with glass wall with properly rated electrical equipment like LED power supplies, cable, timers, contactors, MCBs & other protection devices, distribution boards, etc.
- 13.2 The design of water tank is expected to be covered.
- 13.3 Minimum 12mm toughened Glass (3000mm x 2440mm) - 02 nos.
- 13.4 SS Pipe for supporting Glass structure (100mm x 50mm)
- 13.5 SCI and SCILAL logo itching on glass panel as depicted in the image above. Logo design will be provided by SCI.
- 13.6 2 mm bore heavy duty brass nozzle minimum qty. 360 nos. providing steady flow on entire vertical glass panel
- 13.7 MS support on Glass Water fall header 25mm x 2500mm
- 13.8 Electrical Control Panel board with Dustproof / water proof double door type powder coated of minimum 16 Gauge C.R. sheet fabricated of appropriate size with hinged front door, back wall mounting with provision for inlet & outlet entry for cables having Amp meter, Volt meter, MCB, contactor, overload relays, fuses, Indicator lamps, timer, push button complete internal wiring with codes. Lighting system and pump to be connected by a separate switch & fuse suitable for pumps, lights.
- 13.9 Supply and installation of High Reflected Low Consumption Microprocessor based Under Water SMD RGB Light, IP 68 fully waterproof when immersed in water with Excellent

finishing - minimum 12 nos. The lights are to be installed on top and bottom of the glass wall

- 13.10 SS Stand with provision for fitting light on each Stand
- 13.11 submersible mono block 1-phase 1.5 HP Pump of make-Crompton, Kirloskar, KSB only
- 13.12 Supply and installation of Cable for Lights: copper conductor double insulated Submersible Cable ISI mark Finolex / Polycab / Havells make complete in all respect
- 13.13 Complete Civil work, Plumbing Work & other connecting pipe: Structure of Fountain having GI Header with other required Fitting Accessories Tee, Bend, Socket, Reducer, etc. complete in all respect. Installation of suitable size and capacity FRP water tank to accommodate fountain glass, lights, pumps, etc. The FRP tank should be covered with ACP cladding having aluminum frame work with approved design and color, etc.
- 13.14 Supply and installation of vertical garden (Approx. 10ft x 8ft) with natural plants, covering entire area for both vertical side panel. Design to finalized as per recommendation of SCI's deputed officer.
- 13.15 All electrical components like power supplies, MCBs/ contactors, Copper cable, PVC conduits, relay, timers, etc. used in the above installation must be ISI/ BIS compliance.
- 13.16 All electrical system must be well protected and weather proof. All the electrical junction or connections must be properly sealed with PVC insulation tape. There should be no open wire or connections in the electrical system. The fountain should be having proper earthing connections.
- 13.17 The complete fountain structure including tank, glass, garden, nozzles, piping, etc. to be designed and installed in such a way to have aesthetic look.

14.0 DEFECT LIABILITY PERIOD:

The defect liability period is of 18 months from the date of successful completion of the work, consisting of all components used in the fountain.

We agree to abide by the above terms and conditions.

Place:

Date:

(signature of the Proprietor/
Managing Partner/ Director
with rubber stamp of the firm)

DECLARATION

- a) I/ We _____ am/ are the sole Proprietor/ Partner/ Director/ Manager of _____ and authorized to submit this quotation on behalf of my/our company/firm.
- b) It is certified that, I/ we have read, understood and accepted the terms and conditions of this quotation in totality, and have accordingly submitted my/our quotation for proposed service(s)/ materials(s)/ product(s) without any deviation.
- c) I/ We declare on solemn affirmation that whatever information is submitted in this quotation is true and correct to the best of my knowledge and belief. Also confirm that I/ We have not made any alterations, modifications in the quotation document which are made available on SCI/ Govt. websites.
- d) I/ We hereby certify that my/ our company/ firm has not been disqualified/ terminated and/ or banned and/ or blacklisted by any office/ department/ undertaking of the Govt. of India, at any time under any contract.
- e) I/ **We hereby undertake to pay all the applicable statutory levies to the respective authorities.** Any Tax Liability arising on account of services award under this work contract, at SCI offices by us, shall be solely on our account. Further, we keep SCI indemnified against any kind of losses or damages arising out of Non-Compliance of Statutory levies.
- f) I/ We undertake and confirm, not to have made any payment or illegal gratification to any person/ authority connected with the bid process so as to influence the bid process and not committed any offence under the Prevention of Corruption Act in connection with the bid.

Place:

Date:

(signature of the Proprietor/
Managing Partner/ Director
with rubber stamp of the firm)

PRICE OFFER

Subject: Quotation for supply, installation, testing and commissioning of glass waterfall fountain at Shipping House, Mumbai 400021.

Name and Address of the bidder:

M/s _____,

S. No.	Particulars	Qty.	All-inclusive unit rate	Total Amount
		A	B	C=AxB
1.	supply and installation of 12mm toughened Glass (3000mm x 2440mm)	2 Nos.		
2.	supply and installation SS Pipe for supporting Glass structure (100mm x 50mm) of total length 25m	25 meters		
3.	SCI and SCILAL logo etching on glass panel as depicted in the image above. Logo design will be provided by SCI.	01 no.		
4.	Supply and installation of 2 mm bore heavy duty brass nozzle providing steady flow on entire vertical glass panel	360 Nos.		
5.	Supply and installation of 25mm x 2500mm MS support on Glass Water fall header	2 Nos.		
6.	Supply and installation of submersible mono block 1-phase 1.5 HP Pump of make-Crompton, Kirloskar, KSB only	1 No.		
7.	Supply and installation Electrical Control Panel board with Dustproof / water proof double door type powder coated of minimum 16 Gauge C.R. sheet fabricated of appropriate size with hinged front door, back wall mounting with provision for inlet & outlet entry for cables having Amp meter, Volt meter, MCB, contactor, overload relays, fuses, Indicator lamps, timer, push button complete internal wiring with codes. Lighting system and pump to be connected by a separate switch & fuse suitable for pumps, lights.	1 job		

8.	Supply and installation of High Reflected Low Consumption Microprocessor based Under Water SMD RGB Light, IP 68 fully waterproof when immersed in water with Excellent finishing.	12 Nos.		
9.	SS Stand with provision for fitting light on each Stand	12 Nos.		
10.	Supply and installation of Cable for Lights: copper conductor double insulated Submersible Cable ISI mark Finolex / Polycab / Havells make complete in all respect	50 meters		
11.	Complete Civil work, Plumbing Work & other connecting pipe: Structure of Fountain having GI Header with other required Fitting Accessories Tee, Bend, Socket, Reducer, etc. complete in all respect. Installation of suitable size and capacity FRP water tank to accommodate fountain glass, lights, pumps, etc. The FRP tank should be covered with ACP cladding having aluminum frame work with approved design and color, etc.	01 job		
12.	Supply and installation of vertical garden (Approx. 10ft x 8ft) with natural plants, covering entire area for both vertical side panel by using GI pipe grid structure. Design to finalized as per recommendation of SCI's deputed officer.	02 nos.		
			Total (₹)	
			GST (₹)	
			Grand Total (₹)	

Note:

1. The bidder may visit site prior submission of quotation and quote accordingly.
2. Payment to be done as per actual consumption
3. Fountain Design to be submitted by bidders with all details mentioning brands, dimensions for approval of SCI.
4. Installation to be done as decided mutually between contractors and SCI deputed officer

5. Water inlet & drain line to fountain pool will be provided by SCI.
6. Electrical supply line to fountain panel near fountain pool will be provided by SCI.
7. All-inclusive Rates should include handling charges, delivery charges, insurance, civil work water proofing, decorative work & other incidental charges (if any)
8. The work order will be awarded to Single Party on the basis of overall competitiveness.
9. The material specification and brands must be as per scope of work described against Sr. No. 19 of the General Terms and Conditions of the quotation document.
10. Lowest rates (L1) will be considered for award of work contract based on total financial implication.

The below mentioned documents should be attached along with quotation document:

- copy of cancelled cheque
- GST certificate
- Work experience certificate
- PAN
- MSME certificate

Place:

Date:

(signature of the Proprietor/
Managing Partner/ Director
with rubber stamp of the firm)