

## **Guidelines For Cargo Owners For Registration, Application & Approval Process For Availing Subsidy For Movement Of Cargo Through IWT**

Process for cargo owners to avail incentives under Scheme for modal shift of cargo to Inland Water Transport (IWT) follows a two-stage procedure: **Registration** followed by **Application** and **Approval**, as detailed below:

### **A. Registration (Form A):**

#### **1. Guideline for Registration:**

- I. Cargo Owners desirous of availing Subsidy Scheme-I should register with Inland & Coastal shipping Ltd (ICSL) by submitting Form A ( copy attached at Annex I) duly filled & signed along with requisite supporting documents indicated in the form.
- II. On successful completion of registration, a unique Registration Number will be forwarded to the registered Email ID for future reference in all communications.

#### **2. Documents to be Submitted at the time of Registration:**

- I. Certificate of Incorporation (Company) or Valid ID Proof (Aadhaar card for individuals) in JPEG or PDF format (50 KB).
- II. PAN Card in JPEG format (20 KB).
- III. GST Number (if applicable) in JPEG format (20 KB).
- IV. Bank Cheque (cancelled) or "Account Holding Certificate" (50 KB).
- V. MSME Certificate (50 KB) [if eligible].
- VI. Past 3 years Audited Financial statements/ IT Returns in PDF format (1 MB).
- VII. Experience of Cargo Transportation/ Logistics during last 5 years in the relevant region i.e. NW1, NW2 in JPEG or PDF format (100 KB).

### **B. Application (Form B):**

**1. Submission of Application:** After successfully completing registration and receiving a unique registration number, cargo owners are required to submit application in Form B (format attached at Annex II) containing details of Cargo & proposed plan for achieving modal shift of cargo to IWT.

#### **2. Examination & Approval:**

- I. Applications for modal shift of cargo to IWT would be reviewed and examined by a Steering Committee consisting of members from IWAI, ICSL & MoPSW.
- II. Decision of Steering Committee to accept or reject applications for grant of subsidy would be conveyed within 10 working days of receipt of application.

**c. Final Claim (Form C):** Details of voyage performed along with supporting documents to be submitted within 10 working days of voyage completion in prescribed form.

Note: All communications regarding Cargo Subsidy Scheme & submissions of Forms for availing same to be forwarded to email ID [commercial.icsl@sci.co.in](mailto:commercial.icsl@sci.co.in).

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