



Navratna Company
(ISO 9001:2015, ISO 14001:2015
& ISO 45001:2018 Certified)

भारतीय नौवहन निगम लिमिटेड

(भारत सरकार का उद्यम)

पंजीकृत कार्यालय: शिपिंग हाउस, 245 मादाम कामा रोड, मुंबई - 400 021.

फोन: 91-22-2202 6666, 2277 2000 फैक्स: 91-22-2202 6905 वेबसाइट: www.shipindia.com

The Shipping Corporation Of India Ltd.

(A GOVERNMENT OF INDIA ENTERPRISE)

Regd. Office: Shipping House, 245, Madame Cama Road, Mumbai-400 021. Ph: 91-22 2202 6666, 2277 2000

Fax: 91-22 22026905 • Website: www.shipindia.com

सीआईएन/CIN-L63030MH1950G01008033

FOR SCILAL

Practical Training for Two (2) CMA Trainees and One (1) CS Trainee at SCILAL Advt. No. SCILAL 01/2025

Shipping Corporation of India Land and Assets Limited (SCILAL), a Schedule 'C' Public Sector Enterprise of Government of India, was incorporated on November 10, 2021 under Companies Act, 2013, having its registered office at 'Shipping House', 245, Madame Cama Road, Mumbai-400021, India. It has been incorporated with the object of holding and disposing the Non-core Assets of SCI distinct from the disinvestment transaction.

SCILAL invites applications from eligible Indian nationals for the below mentioned positions of two (2) CMA Trainees and (1) CS Trainee. The eligibility criteria and details of the post are as follows:

A. The qualification, duration, and leaves for Trainees will be as follows:

Sl. No.	Particulars	For CMA Trainees	For CS Trainee
1	Minimum Qualification (as on 01.03.2025)	CMA Students having registered and cleared intermediate level exam (all groups) of The Institute of Cost Accountants of India (ICMAI). Must be registered for final course.	a. ICSI Professional Program (Final) passed, OR b. ICSI Executive Program (Intermediate) passed
2	Duration of Training	Minimum 1 year, extendable by two years or as desired by candidate, on satisfactory performance and good conduct during the first year of training.	21 months as per revised training structure after completion of EDP, without any further extension.
3	Leave	a) One day leave per month excluding normal holidays. b) One month leave without pay for examination of the institute. c) Trainees availing leave in excess of his/her entitlement is required to undergo training for further period equivalent to excess leave taken by him/her.	Trainee will be entitled to leaves as per the Institute's guidelines. As per ICSI revised training structure 2020, a trainee who has passed Executive programme is entitled to 52 days leave (including Casual Leaves and Examination Leaves) and trainee who has passed Professional programme is entitled to 21 days leave. In case the trainee takes leave more than their entitlement, his/her training will be extended for proportionate days of excess leaves.



Navratna Company
(ISO 9001:2015, ISO 14001:2015
& ISO 45001:2018 Certified)

भारतीय नौवहन निगम लिमिटेड

(भारत सरकार का उद्यम)

पंजीकृत कार्यालय: शिपिंग हाउस, 245 मादाम कामा रोड, मुंबई - 400 021.

फोन: 91-22-2202 6666, 2277 2000 फैक्स: 91-22-2202 6905 वेबसाइट: www.shipindia.com

The Shipping Corporation Of India Ltd.

(A GOVERNMENT OF INDIA ENTERPRISE)

Regd. Office: Shipping House, 245, Madame Cama Road, Mumbai-400 021. Ph: 91-22 2202 6666, 2277 2000

Fax: 91-22 22026905 • Website: www.shipindia.com

सीआईएन/CIN-L63030MH1950G01008033

B. Other Terms and Conditions:

1. Stipend:

For CMA Trainees:

Year	1 st Year	2 nd Year	3 rd Year
Consolidated monthly stipend	Rs. 25,000/-	Rs. 27,000/-	Rs. 30,000/-

For CS Trainees:

CS Level Cleared	Executive Passed	Professional Passed
Consolidated monthly stipend	Rs 10,000 /-	Rs. 12,500 /-

Stipend will be increased to Rs. 12,500 /- on passing the Professional examination during the training period)

2. Accommodation:

No accommodation will be provided.

3. Work timings:

The work timing will be flexi work timing of minimum 7hrs and 45mins from 9:30AM-10:30AM to 5:15PM-6:15PM.

4. Time Clause:

Hours spent on any conference, course, seminar, organised by Institute/Region/Chapter will be treated as period covered under training. However, proof of such training has to be provided to SCI/SCILAL.

5. Medical:

Trainee is not eligible for Company's medical benefits. However, they will be covered under the Company's Group Insurance Scheme in existence for accidents at workplace as per applicable policy.

6. Transportation:

No reimbursement of transportation charges will be made.

7. Termination:

For CMA Trainees: The training may be terminated from either side by not giving less than one month's notice on either side or by payment of notice pay in lieu thereof. The intimation of termination has to be provided in written from either side.



Navratna Company
(ISO 9001:2015, ISO 14001:2015
& ISO 45001:2018 Certified)

भारतीय नौवहन निगम लिमिटेड

(भारत सरकार का उद्यम)

पंजीकृत कार्यालय: शिपिंग हाउस, 245 मादाम कामा रोड, मुंबई - 400 021.

फोन: 91-22-2202 6666, 2277 2000 फैक्स: 91-22-2202 6905 वेबसाइट: www.shipindia.com

The Shipping Corporation Of India Ltd.

(A GOVERNMENT OF INDIA ENTERPRISE)

Regd. Office: Shipping House, 245, Madame Cama Road, Mumbai-400 021. Ph: 91-22 2202 6666, 2277 2000

Fax: 91-22 22026905 • Website: www.shipindia.com

सीआईएन/CIN-L63030MH1950G01008033

For CS Trainees: The training may be terminated from either side by giving 45 working days' notice period. The intimation of termination has to be provided in written from either side.

8. Confidentiality:

As a Trainee at SCILAL (hereinafter referred to as the 'Corporation'), selected candidate is strictly prohibited from disclosing or using any confidential or proprietary information related to the Corporation beyond the scope of their training, both during and after their tenure, unless expressly authorized in writing by the Corporation. This obligation is in addition to any other expressed or implied confidentiality duties the selected candidate owes to the Corporation. Any breach may result in disciplinary action, including termination, and may attract legal consequences. Selected candidate will be required to sign a NDA.

9. HOW TO APPLY:

Interested candidates should directly apply through the link provided on The Shipping Corporation of India Limited's (SCI) website www.shipindia.com>Career> Shore Personnel> Practical Training of CMA/CS Trainees at SCILAL (Advt. No. SCILAL 01/2025) and send their updated resume via email on shorerecruitment@sci.co.in with subject as "Application for Practical Training of CMA/CS Trainees at SCILAL (Advt. No. SCILAL 01/2025)". The link to apply will also be available on SCILAL's website www.scilal.com > Career > Current Opening > Practical Training of CMA/CS Trainees at SCILAL (Advt. No. SCILAL 01/2025).

Candidates are also required to attach the following documents along with their resumes in PDF format only, (*) marked are essential:

(i) For CMA Trainees:

- Mark sheets of qualifying examination i.e. CMA Intermediate (all levels) *
- Proof of registration for CMA Final Course
- Work Experience/Training certificates for the duration mentioned in application form (if applicable)
- Date of Birth proof like Birth Certificate/10th or 12thmarksheet*
- Identity Proof like Aadhar card or Digitally signed E-Aadhar / Pan card / Voter ID / Driver's License*
- Any other documents like certificates, higher education, as applicable.

(ii) For CS Trainees:

- Mark sheets of qualifying examination (Executive/Professional)*
- EDP training completion certificate *
- Work Experience/Training certificates for the duration mentioned in application form (if applicable)
- Date of Birth proof like Birth Certificate/10th or 12thmarksheet*
- Identity Proof like Aadhar card or Digitally signed E-Aadhar / Pan card / Voter ID / Driver's License*
- Any other documents like certificates, higher education, as applicable.



Navratna Company
(ISO 9001:2015, ISO 14001:2015
& ISO 45001:2018 Certified)

भारतीय नौवहन निगम लिमिटेड

(भारत सरकार का उद्यम)

पंजीकृत कार्यालय: शिपिंग हाउस, 245 मादाम कामा रोड, मुंबई - 400 021.

फोन: 91-22-2202 6666, 2277 2000 फैक्स: 91-22-2202 6905 वेबसाइट: www.shipindia.com

The Shipping Corporation Of India Ltd.

(A GOVERNMENT OF INDIA ENTERPRISE)

Regd. Office: Shipping House, 245, Madame Cama Road, Mumbai-400 021. Ph: 91-22 2202 6666, 2277 2000

Fax: 91-22 22026905 • Website: www.shipindia.com

सीआईएन/CIN-L63030MH1950G01008033

Applications will not be considered in case the above-mentioned documents are not submitted as per the data filled in application form.

Note: The total size of attachments should not exceed 10 MB and should be clear and legible. In case of failure of emails SCI/SCILAL will not be held responsible.

Last date of application: 18th April, 2025, 17:00 Hrs

Application/Documents received after the last date of application will not be considered. Applications of only those applicants will be considered who have filled the online form and sent their resume along with the documents as mentioned above.

10. SELECTION PROCESS:

The candidates will be shortlisted for Interview on the basis of eligibility criteria for Minimum Qualification. In case of receipt of large number of eligible applications, Corporation reserves the right to shortlist the candidates in the ratio of 1:20 based on past experience/trainings in relevant field after completion of Intermediate Level (CMA) and higher marks in qualifying exam i.e. Intermediate Level of CMA. In case of CS Trainees, shortlisting will be done based on higher qualification i.e. Professional (final) passed and higher marks in minimum required qualification i.e. Executive (intermediate) passed.

In case of candidates scoring same marks in the interview, the candidate's will be placed higher on merit according to higher marks secured in minimum educational qualification i.e. Intermediate Level of CMA or Executive Passed of CS, and age i.e. candidates with earliest date of birth will be placed higher in merit list.

The candidates will be required to submit scanned copies of required documents and experience certificates (if any) in PDF format along with their resume.

The Interview will be conducted at SCI Head Office at "Shipping House", Nariman Point, Mumbai in-person or may be conducted virtually through Web-Ex platform. The schedule will be notified on the SCI/SCILAL's website.

The Company reserves the right to increase/decrease the number of vacancies as per the need of the Corporation or cancel the advertisement itself without any notification.

11. GENERAL INFORMATION:

1. Indian Nationals only need to apply.
2. After selection, the waitlist panel will be applicable in case of selected candidates not



Navratna Company
(ISO 9001:2015, ISO 14001:2015
& ISO 45001:2018 Certified)

भारतीय नौवहन निगम लिमिटेड

(भारत सरकार का उद्यम)

पंजीकृत कार्यालय: शिपिंग हाउस, 245 मादाम कामा रोड, मुंबई - 400 021.

फोन: 91-22-2202 6666, 2277 2000 फैक्स: 91-22-2202 6905 वेबसाइट: www.shipindia.com

The Shipping Corporation Of India Ltd.

(A GOVERNMENT OF INDIA ENTERPRISE)

Regd. Office: Shipping House, 245, Madame Cama Road, Mumbai-400 021. Ph: 91-22 2202 6666, 2277 2000

Fax: 91-22 22026905 • Website: www.shipindia.com

सीआईएन/CIN-L63030MH1950GOI008033

joining for any reason or selected candidates separating from the Organization.

3. Candidates are advised in their own interest not to furnish any particulars that are false, tampered, fabricated or suppress any information while filing up the application form or during the verification process. In any such case, the candidature / engagement made shall be treated as null / void at any stage in the selection process.
4. Candidates are advised to regularly check their e-mail and the Corporation's website for information.
5. The selection of candidates for selection process shall be at the discretion of the Corporation and the decision in this matter will be final and binding.
6. The decision of SCI/SCILAL Management regarding eligibility criteria, acceptance or rejection of applications to the post etc. shall be final and binding on all candidates. Mere fulfillment of the minimum qualification, experience and requirement will not vest any right on candidates for being called for document verification / interview.
7. Any corrigendum / updates to the advertisement will be published on SCI/SCILAL website only; hence candidates are requested to check the Corporations Website regularly.
8. Candidates will appear for the interview at their own risk and SCI/SCILAL will not be responsible for any injury, losses, etc. of any nature.
9. Management reserves the right to cancel engagement process at any stage, without issuing any further notice or assigning any reason thereof.
10. Only candidates who have submitted completely filled application form will be considered for further processing. Application form is only complete after uploading of requisite documents at the end of Application form.

Furnishing of wrong/false information will lead to disqualification and SCI/SCILAL will not be responsible for any of the consequences of furnishing such wrong/false information. The candidates must satisfy themselves of the suitability for the training position to which they are applying. If at any stage of the recruitment process, it is found that the candidates have furnished false or wrong information; their candidature / training will be cancelled. Canvassing in any form during any stage of training selection process will lead to cancellation of candidature.

Court of jurisdiction for any dispute will be at Mumbai.
